

Responsibilities:

Under the supervision of the Director of Litigation, the attorney's responsibilities will include:

- Representing clients in mediations, due process hearings, and appeals; includes but is not limited to legal research, drafting correspondence and pleadings, witness interviews and preparation, and preparation and conduct of administrative hearings;
- Supervise and work well with co-counsel, law clerks, and volunteers in remote/virtual work environment;
- Active participation in special education and related local, state and national taskforces and workgroups to advance the educational rights of children with disabilities;
- Conduct training and outreach on special education to parents, student groups, attorneys, and others;
- Some travel required; and
- Other duties as assigned.

Requirements:

- Applicant must have at least two years of experience as a special education attorney, able to manage and supervise multiple cases effectively;
- Active member in good standing of the California Bar or eligible to practice as a registered legal aid attorney pursuant to Cal. Rule of Court 964 with the intention of taking the California Bar within one year of employment;
- Superior academic credentials; and
- Team player with excellent written and verbal communication skills.

Additional Desirable Criteria:

- Personal and/or family experience with disability;
- Fluency in Spanish, American Sign Language, or other languages;
- Experience in education and/or foster care system; and
- High emotional intelligence and problem-solving abilities.

Application Process:

- Email cover letter and resume to AP@drlcenter.org
- Academic transcript optional
- Writing sample optional

Salary & Benefits

- Salary DOE and will be competitive with similar non-profits
- Benefits include: health, dental, vision, life, and long term disability, professional dues and memberships, vacation and sick leave.

DISABILITY RIGHTS LEGAL CENTER

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Applications will be accepted until the position is filled. No phone calls, please. Only those applicants who are selected for an interview will receive a response.

DRLC strives for a diverse workplace. Persons with disabilities or from other historically underrepresented or disadvantaged communities are strongly encouraged to apply.