Responsibilities:
Under the supervision of the Director of Litigation, the attorney’s responsibilities will include:

- Representing clients in mediations, due process hearings, and appeals; includes but is not limited to legal research, drafting correspondence and pleadings, witness interviews and preparation, and preparation and conduct of administrative hearings;
- Supervise and work well with co-counsel, law clerks, and volunteers in remote/virtual work environment;
- Active participation in special education and related local, state and national taskforces and workgroups to advance the educational rights of children with disabilities;
- Conduct training and outreach on special education to parents, student groups, attorneys, and others;
- Some travel required; and
- Other duties as assigned.

Requirements:
- Applicant must have at least two years of experience as a special education attorney, able to manage and supervise multiple cases effectively;
- Active member in good standing of the California Bar or eligible to practice as a registered legal aid attorney pursuant to Cal. Rule of Court 964 with the intention of taking the California Bar within one year of employment;
- Superior academic credentials; and
- Team player with excellent written and verbal communication skills.

Additional Desirable Criteria:
- Personal and/or family experience with disability;
- Fluency in Spanish, American Sign Language, or other languages;
- Experience in education and/or foster care system; and
- High emotional intelligence and problem-solving abilities.

Application Process:
- Email cover letter and resume to AP@drlcenter.org
- Academic transcript optional
- Writing sample optional

Salary & Benefits
- Salary DOE and will be competitive with similar non-profits
- Benefits include: health, dental, vision, life, and long term disability, professional dues and memberships, vacation and sick leave.
Applications will be accepted until the position is filled. No phone calls, please. Only those applicants who are selected for an interview will receive a response.

DRLC strives for a diverse workplace. Persons with disabilities or from other historically underrepresented or disadvantaged communities are strongly encouraged to apply.